



ROLE DESCRIPTION

Role Title: Mary's Meals University Fundraiser

Details:

- Responsible to: the Regional Coordinator
- Responsible for: forming a Mary's Meals fundraising team on campus, promoting the work of the charity, and conveying the vision, mission and values of the charity.

Duties and Responsibilities:

- Recruit other student volunteers to the team.
- To promote the work of the charity on campus.
- To raise funds through events, direct debits, sponsorship etc.
- Report back to Education Coordinator on a regular basis.
- Responsible for banking of any monies raised, either directly or through a member of the team.
- Ad hoc duties as requested by Education Coordinator

Person Specification:

Skills

- Dedicated approach to bettering the lot of others.
- Motivating people.
- Excellent communication skills.
- A creative mind.
- Microsoft Office (Word processing, spreadsheets and PowerPoint).

Knowledge

- Good understanding of the work of the charity, of our vision, mission and values.
- Interest in international development an advantage.

Applications:

- Application forms are available on request via Imogen Walsh or Nick Barton (see details below).
- Successful candidates will be invited for interview. Induction will be at our headquarters in Dalmally.
- Deadline for applications: 31st October 2009.

For further info, contact: imogen.walsh@marysmeal.org, T: 0141 336 1853,
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